

# Snohomish County Tomorrow

## *A GROWTH MANAGEMENT ADVISORY COUNCIL*



**EXECUTIVE COMMITTEE**  
**Wednesday, June 7, 2023**  
**Online via Zoom**  
**12:00 p.m. – 1:15 p.m.**

**MEETING MINUTES**

Participating Members:

Josh Dugan	Snohomish County Executive’s Office
Barb Tolbert	City of Arlington, Steering Committee Vice-chair
Brett Gailey	City of Lake Stevens, Steering Committee Co-chair
Mike McCrary	Snohomish County PDS, PAC Co-Chair
Nate Nehring	Snohomish County Council, Steering Committee Co-Chair

Other Attendees/Presenters:

Chris Collier	Housing Authority of Snohomish County
Julie Mass	Snohomish County PDS
Megan Moore	Snohomish County PDS
Ann Larson	SCT Manager, Snohomish County PDS

1. **Call to Order:**  
Nate Nehring called the meeting to order at 12:00 p.m.
2. **Roll Call:**  
Attendance noted as shown above.
3. **Approval of Minutes**  
Josh Dugan made a motion to approve the minutes of 5-3-23. Barb Tolbert seconded, and the motion passed unanimously.
4. **Treasurer’s Reports**  
Ann Larson reported that the SCT fund balance has continued to increase due to the salary savings from the SCT manager vacancy. Due to the hiring of the SCT Manager the funding balance is expected to decrease by the end of the year. The treasurer’s report and memo for April was accepted.
5. **Action Items (5 min.)**
  - a. **Agenda Bill: Preliminary 2024 SCT Dues Assessment**
  - b. **Agenda Bill: Updated Preliminary 2024 Dues Assessment**  
Snohomish County Administrative Services Manager, Julie Mass, reviewed the Preliminary 2024 Dues Assessment. The largest change in the budget is due to the reclassification of the SCT Manager, a COLA, and staff support. The proposed 2024 dues increase for jurisdictions is 2.4% and the County will cover the salary gap.

The budget is due to the Executive's Office on June 30<sup>th</sup> but the revised dues allocation will be brought to the Steering Committee in July after the OFM population figures are made available.

Barb Tolbert made a motion to add agenda bill 4.a. to the June 21<sup>st</sup> Steering Committee agenda. Josh Dugan seconded, and the motion passed unanimously.

- c. Approve agenda for [6/21/23](#) Steering Committee  
ICC is meeting on 3/9 to review the applications for the Rural Town Centers and Corridors Grant. The project recommendations from ICC should be added to the 6/21 agenda.

Josh Dugan made a motion to approve the agenda with the added item for ICC Recommendations. Barb Tolbert seconded, and the motion passed unanimously.

**6. Discussion/Briefing/Update Items**

- a. Housing Presentation Summary for June Steering Committee  
Housing Authority of Snohomish County Program Manager, Chris Collier discussed the presentation he plans to give at the 6/21 Steering Committee meeting. The presentation includes an update on house costs and rental rates and will review new data from the Census Bureau aimed at Comprehensive Plan Updates and housing.

**8. SCT Manager's Report**

SCT Manager Ann Larson briefed the committee on her activities during her first month. She has attended each SCT committee meeting and is scheduling 1:1 with SCT co-chairs and other interested parties.

**8. Next Meeting**

July 5, 2023, 12:00 p.m. – 1:15 p.m.

**9. Adjournment**

Nate Nehring adjourned the meeting at 12:30 p.m.

NOTE: The complete discussion held regarding all agenda topics for this meeting is on file (via recording) in PDS until six years from December 31<sup>st</sup> of this year.